



SIERRA VISTA HIGH SCHOOL 2020-2021 TECHNOLOGY EXPECTATIONS

Academic Honesty

Board Policy 5131.9 The Board of Education believes that personal integrity is basic to all solid achievement. Students will reach their full potential only by being honest with themselves and with others.

The Board expects students to respect the educational purpose underlying all school activities. All students need to prove to themselves that they can do successful work as a result of their own efforts. The Board expects that students will not cheat, lie or plagiarize.

The Board recognized that students are more inclined to cheat when there is little likelihood of getting caught. Each school shall provide an environment that encourages honesty. Students must know that their teachers will not ignore or condone cheating and that anyone discovered cheating will be penalized.

When an incidence of cheating occurs, parents/guardians shall be contacted and asked to make sure that their children have adequate time to study at home.

Teachers shall instruct students in research and study skills appropriate to each subject, so that all students may feel confident that if they prepare, they can succeed without cheating. Students shall be encouraged to see tests as a means for finding out what they have learned. They shall be reminded that students who cheat on tests are cheating themselves.

Any student who gives or receives information during a test shall receive a zero. Depending on the seriousness of the violation, the student may be kept after class for counseling or may be given no credit for the grade period or for the semester.

District principals shall encourage teachers to arrange seating in the least crowded way possible and to monitor tests as actively as possible.

Principals shall encourage teachers to give essay questions and oral, individual tests insofar as practicable. When using true-false or multiple-choice tests, teachers shall be advised to randomly distribute different versions of the test within the classroom.

Principals shall also encourage teachers to give open-book or open-note tests. Such tests may be made more analytical and more difficult in order to compensate for the use of the book or notes. Where space permits, teachers shall be urged to discourage plagiarism by keeping a file of term papers for up to five years and by asking students to submit outlines before their papers are due.

Acceptable Use Policy and

Internet Use

Baldwin Park Unified School District High School Student Acceptable Use Policy (AUP). Read the following carefully. You will be held responsible for understanding and abiding by this policy. If you have questions about the AUP, be certain they have been answered before you sign the Student Acceptable Use Contract.

I. Introduction

The Internet is a system that connects thousands of computers and millions of computer users like a giant electronic library. Electronic information research skills are necessary for students' academic success and future employment. The Baldwin Park Unified School District (BPUSD) provides students access to worldwide educational resources through the use of the Internet for school project and research.

Access to the Internet in Baldwin Park schools is intended only for educational purposes. The goal in providing the services is to promote educational excellence. Because the Internet is accessed by millions of other computer users, BPUSD cannot control the information that is available. There is a small percentage of information not considered appropriate for school-age students. All users must be continuously on guard to avoid inappropriate and illegal interaction while on the network. To ensure appropriate use of the Internet, each student is required to sign and return an Acceptable Use Contract wherein s/he agrees to the terms of this Acceptable Use of Policy.

II. Student Terms and Conditions for Use of the Internet

The use of the Internet by BPUSD students is a privilege, not a right. It is to be used only for educational goals consistent with the curriculum of this school district. This privilege may be lost if any of these terms and conditions are violated.

The BPUSD Acceptable Use Policy is an extension of school's behavior code. School rules and consequences apply to vandalism of computer equipment, unauthorized access to information, computer piracy, hacking, and any tampering with district hardware or software. The student accepts full personal - 12 - responsibility for reporting any misuse or abuse of the network to the teacher, aide, counselor, or principal. Rules for Use:

- Use of the Internet at school is for educational purposes only.
- Use only your assigned username and password; never use another person's identity.
- Do not use, change, or delete another user's password. Do not trespass in another user's folder, mail, work, files or folders.
- Do not transmit or receive any materials in violation of any local, state, or federal law.
- Do not transmit material that is threatening, obscene, disruptive, sexually explicit, or that could be constructed as harassment or disparagement of others based on their race national origin, sex sexual orientation, age, disability, religion or political beliefs.
- If you happen to come upon inappropriate information, do not share it with other students. Turn off the monitor and report it immediately to your teacher or librarian. Doing so will protect you from any charges that you have violated the Student Acceptable Use Policy.
- Use only the software provided by the school. It is illegal to use software without a proper license.

- All copyrighted materials are subject to the Fair use provision of copyright law as it relates to education. Internet materials used in reports or other documents must be properly cited.
- Do not use the Internet at school to advertise, sell or buy anything.
- Independent use of “chatting” is prohibited. Chat sites include but are not limited to, AOL, and MSN Instant Messenger, Lycos and Yahoo Chat, Ichat, ICQ, “My Space” and chat rooms.

III. Network Etiquette

Students using school Internet access are responsible for good behavior when online just as they are expected to behave in other areas of the school. The rules of network etiquette include the following:

- Be polite when communicating with others. Do not annoy, harass, or otherwise offend other people.
- Use appropriate language. It is not suitable to swear or to use vulgarities or any other inappropriate language.
- Do not give out your address or phone number, nor those of other students or staff, or any personal information.
- Be aware that e-mail is not guaranteed to be private. System operators have access to all mail. Any information relating to illegal activities will be forwarded to authorities.
- Use other organizations’ networks or computing resources in compliance with rules appropriate to those networks.

IV. Consequences

Inappropriate use, including any violation of the Student Acceptable Use Policy, may result in one or more of the following consequences:

- Conference with student and/or parent.
- Suspension or revocation of school computer and/or internet privileges.
- School consequences including suspension or expulsion.
- Legal action and/or prosecution by authorities.
- Any user identified as a security risk or having a history of problems with other computer systems may be denied access to BPUSD network services.

V. Services

The BPUSD and its schools make no warranties of any kind, either expressed or implied, for the service they are providing and will not be responsible for damages including loss of data resulting from transmission delays, non-delivery of data, or service interruptions due to system errors, system malfunctions, operator errors, or viruses. Use of information obtained via the system is at your own risk. BPUSD specifically disclaims any responsibility for the accuracy of the information obtained through network services

Digital Citizenship

Students and their parents/guardians are reminded that using a District DEVICE requires responsibility. Students should also be aware that everything done on any district owned network, or electronic communication device, may be monitored by school or school district authorities. Inappropriate use of the technology may result in disciplinary action. Note, that the district provides a content filter on devices issued to students by setting up a virtual private network to ensure the network traffic is sent to our district firewall. However, no content filter is 100% fool proof and thus parents should monitor their child’s use of a device when access the internet.

Students signed the Acceptable Use Policy and Internet Use (see page 11 of this handbook) as part of the enrollment process to allow students access to the District server and District email account. Students must follow the five conditions of being a good digital citizen:

1. RESPECT YOURSELF

I will show respect for my school, district, and myself through my actions. I will act with integrity. I will select online names that are appropriate. I will consider the information and images that I post online. I will not visit sites that are offensive or inappropriate.

2. PROTECT YOURSELF

I will ensure that the information, images, and materials I post online will not put me at risk. I will not publish my personal details, contact details, or schedule of my activities. I will report any attacks or inappropriate behavior directed at me. I will protect passwords, accounts, and resources.

3. RESPECT OTHERS

I will show respect to others. I will not use electronic mediums to bully or harass others. I will not abuse my rights of access. I will not misrepresent my identity by posing online as someone else.

4. PROTECT OTHERS

I will protect others by reporting abuse, not forwarding inappropriate materials or communications, and I will report unacceptable materials and conversations. I will report any incident of others falsifying identity.

5. RESPECT INTELLECTUAL PROPERTY

I will respect the intellectual property of others online and will cite sources when appropriate. I will not use my DEVICE to plagiarize or copy work from the Internet or other students.

RESPONSIBILITY for ELECTRONIC DATA

Students are not to install any additional applications or extensions on their DEVICE that are not installed by a member of the school district staff. Students are responsible for backing up their data to protect it from loss. Users of school technology should have no expectations of privacy as to any data that is, or was, stored on the DEVICE, school network, or any school-issued applications, and are given no guarantee that data will be retained or destroyed.

COPYRIGHT AND FILE SHARING

Students are required to follow all copyright laws around all media including text, images, programs, music, and video. Downloading, sharing, and posting online any illegally obtained media is a violation of the school district's Acceptable Use Policy.

The information above is the agreement students made via the Student Handbook and the AUP Agreement. Students are expected to follow the BPUSD and SVHS school policies and procedures during instruction whether it is delivered via distance learning or on campus in classroom.